



Dear Parents/Guardians,

The Drama Department would like to offer your son/daughter the opportunity to take part in a trip to the production of *The Woman in Black* at The Fortune Theatre on **Tuesday 26th March 2019**.

The trip supports the GCSE Drama curriculum which involves writing a review on a piece of live theatre. The students will be using the acting and staging techniques to inform their own work. The production has had excellent reviews and is a very good example of current practice.

This visit is classified as a voluntary activity and under the regulations of the Education Reform Act 1988 I have to inform you that the school cannot charge for this trip. We would ask you to make a voluntary contribution of £33.50. I should make it clear there is no obligation to make this contribution and that students will not be excluded from the visit because parents are unable to contribute. However, as we are unable to fund the activity in any other way it will be cancelled unless we cover costs. Those students who are eligible for Pupil Premium can request funding for this trip. Please complete and return the reply slip, however, please note that funding is not automatically guaranteed.

We will depart from school by coach at approx. 1pm and will return at approx. 7pm. Students should be provided with a packed lunch and wear full school uniform.

Students should return the reply slip below with payment made via ParentPay. All replies should be placed in the black box next to the Finance office by **Monday 11th February 2019**.

If your son/daughter has any medical/emergency contact details that may have changed, please notify the school as soon as possible. If you require any more information please email: K.maclean@overtongrange.sutton.sch.uk.

Yours sincerely,

Ms Maclean
Head of Creative Arts

To: Ms Maclean

Re: Year 10/11 trip to *The Woman in Black*

Student Name: _____

Tutor Group: _____

I give permission for my son / daughter to attend the trip to *The Woman in Black* on 26th March 2019.

Reply slips must be returned to the black box by the Finance office by Monday 11th February 2019

I have paid £33.50 on my ParentPay account. **My ParentPay transaction ID No. is:** _____

I am eligible for Pupil Premium funding Signature: _____ Parent / Guardian