



TO PARENTS AND CARERS OF STUDENTS AT OVERTON GRANGE SCHOOL

Dear Parent / Carer

February 2023

ELECTION OF PARENT GOVERNORS

We are seeking nominations from parents / carers of children at the school to fill 1 parent governor vacancy. **Apologies the entry in the newsletter incorrectly referred to 2.** The term of office is four years.

Being a school governor is both rewarding to the individual and invaluable to the school. To fulfil the role you will need to be supportive of the values of the school and be able to give time and effort to help further its ongoing development. No previous experience is needed; only a commitment to the task, as training courses are available.

As a governor you would be expected to:

- take an interest in the running of the school, keeping informed and attending events and activities;
- attend meetings of the governing body, that normally meets 3 times a year;
- play an active part in a committee of the governing body, that would meet at least once per term;
- help the governing body to make informed decisions.

All governors are required to act in the interests of the school, abide by a code of conduct and declare any interests that may possibly conflict with the role of governor.

There are certain restrictions on eligibility to be a governor, relating to bankruptcy and criminal convictions and limiting the number of people on the governing body who can be Councillors or employees of a local authority or employees of the school. A check with the Disclosure & Barring Service will be carried out for the successful candidates.

Should you require further information or have any queries about being a parent governor, Ms Lorna Valcin, Clerk to the Governing Body, or I would be pleased to advise you.

Parents wishing to stand for election are asked to complete a nomination form which is attached and also available from the School's website (www.overtongrange.sutton.sch.uk) or from the School Office. If more nominations are received than there are vacancies, a ballot will be held and your name and the specified details given on this form will be made available to all parents.

Nominations must be returned to the school by **Friday 24th February 2023** at 11am.

Yours sincerely

Mr Simon Doubell
Chair of Governors